

MUNJAL SHOWA

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**FAMILIARISATION PROGRAMMES
FOR
INDEPENDENT DIRECTORS**



FAMILIARISATION PROGRAMMES FOR INDEPENDENT DIRECTORS

Preamble

Regulation 25 of the Listing Regulations inter-alia stipulates that the Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.

Overview of the Familiarization process

All Independent Directors are aware and further updated about their roles, rights, responsibilities in the Company. A Directors' kit containing information about the Company, Memorandum and Articles of Association, Annual Reports for previous 2 years, extract of Listing Regulations containing powers, roles and responsibilities of the Board and various Committees, various Codes and Policies, latest financial results, etc. is handed over to the new director.

Operational and financial information of the Company are shared with the directors on their appointment to familiarize them with the business and regulatory environment in which the Company operates.

Periodic presentations are made at the Board and Board Committee Meetings, on business and performance updates of the Company, global business environment, business strategy and risks involved. Updates on relevant statutory changes are presented to the Board and Board Committees.

Each director of the Company has complete access to any information relating to the Company. Independent Directors have the freedom to interact with the Company's management. They are given all the documents sought by them for enabling a good understanding of the Company, its various operations and the industry segments of which it is a part. Further, they meet without the presence of the Company's Management Personnel to discuss matters pertaining to the Company's affairs and put forth their combined views to the Management.



DETAILS OF FAMILIARIZATION PROGRAM

DATE OF PROGRAMME	NAME OF INDEPENDENT DIRECTOR WHO ATTENDED THE PROGRAMME	Duration	AREAS COVERED
February 01, 2023	Mr. Devi Singh Mr. Nand Lal Dhameja Mr. Vinod Kumar Agrawal Mr. Ashok Kumar Munjal Mrs. Kavita Venugopal	1 Hour	Discussion on Related Party Transaction amendments effective from April 01, 2023.
November 11, 2022	Mr. Devi Singh Mr. Nand Lal Dhameja Mr. Vinod Kumar Agrawal Mr. Ashok Kumar Munjal Mrs. Kavita Venugopal	1 Hour	<ul style="list-style-type: none"> Economic Outlook Marketing Review
July 18, 2022	Mr. Devi Singh Mr. Nand Lal Dhameja Mr. Vinod Kumar Agrawal Mr. Ashok Kumar Munjal Mrs. Kavita Venugopal	1 Hour	Presentation on Investor Education Protection Funds (unclaimed dividend payment)
May 28, 2022	Mr. Devi Singh Mr. Nand Lal Dhameja Mr. Vinod Kumar Agrawal Mr. Ashok Kumar Munjal Mrs. Kavita Venugopal	1 Hour	<ul style="list-style-type: none"> Industry outlook & Organizational overview R & D

DETAILS OF FAMILIARISATION PROGRAM ATTENDED BY INDEPENDENT DIRECTORS

Name of Directors	Financial Year 2022-23	
	No. of Hour	No. of programs
Mr. Devi Singh	4	4
Mr. Nand Lal Dhameja	4	4
Mr. Vinod Kumar Agrawal	4	4
Mrs. Kavita Venugopal*	4	4
Mr. Ashok Kumar Munjal**	4	4
Mrs. Geeta Anand***	-	-
Mr. Surinder Kumar Mehta****	-	-

*Appointed as Independent Director w.e.f. 17.05.2022

** Change of designation from Non-Executive director to Non-Executive Independent director w.e.f 17.05.2022

***Resigned as Independent Director w.e.f. 17.02.2022

**** Cessation as Independent Director due to death on 22.02.2022



