

## MUNJAL SHOWA LIMITED

CIN: L34101HR1985PLC020934

**Registered Office & Works:** 9-11, Maruti Industrial Area,  
Gurgaon-122015 (Haryana)

**Tel.:**+91-124-4783000; **Fax:**+91-124-2341359

**Email:** pgupta@munjalshowa.net

**Website:** http://www.munjalshowa.net

### NOTICE OF 31ST AGM & REMOTE E-VOTING

NOTICE is hereby given that the 31st Annual General Meeting ('AGM') of Munjal Showa Limited will be held on Wednesday, 24 August 2016 at 11:00 AM at the Company's registered office situated at 9-11, Maruti Industrial Area, Sector-18, Gurgaon- 122015 to transact the business as mentioned in the Notice of AGM. The Company has completed the dispatch of Annual report for the year ended on March 31, 2016 along with the notice of AGM and the e-voting procedure to the Members (a) at their registered addresses via permitted mode and (b) electronically to the Members whose email addresses are registered with the depository participants (DP) on July 22, 2016. The said documents are also available on the Company's website www.munjalshowa.net for your reference.

In compliance with the provisions of the Section 108 and other applicable provisions, if any, of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulations of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide its members, the facility to cast their vote by electronic means on all resolutions set forth in the Notice of AGM, through the e-voting platform of Central Depository Services Limited (CDSL). The register of Members and Share Transfer Books of the Company shall be closed from Saturday, August 13, 2016 to Wednesday, August 24, 2016, (both days inclusive) for the purpose of AGM.

All the Members are informed that the:

- i. the business may be transacted through voting by electronic means
- ii. the voting period begins on Sunday, August 21, 2016 at 9.00 a.m. and ends on Tuesday, August 23, 2016 at 5.00 p.m.
- iii. cut-off date for this purpose is August 17, 2016
- iv. Members who have acquired shares after the dispatch of the Annual Report and/ or before the cut-off may obtain the User ID and password by sending a request at cs@munjalshowa.net
- v. Please note that (a) Remote e-voting shall not be allowed beyond Tuesday, August 23, 2016 at 5.00 p.m. (b) The facility for voting through polling paper will also be made available at the AGM, and Members attending the AGM who have not already cast their vote by Remote e-voting will be able to exercise their right at the AGM; (c) Members who have cast their vote by Remote e-voting may attend the AGM but shall not be entitled to cast their vote again. (d) A Member, whose name appears in the register of members as on the cut-off date i.e. August 17, 2016 only shall be entitled to avail the facility of e-voting as well as voting at the meeting.
- vi. Notice of the AGM is displayed at www.munjalshowa.net and https://www.cdslindia.com
- vii. In case of any queries regarding e-voting, please call 18002005533 or send an email to helpdesk.evoting@cdslindia.com or write to Mr. Mehboob Lakhani, Assistant Manager, Central Depository Services Limited, Phiroze Jeejeebhoy Towers, 16th Floor, Dalal Street, Fort, Mumbai – 400001.

**by the order of the Board of Directors**

Sd/-

Place : Gurgaon  
Date : August 1, 2016

**Saurabh Agrawal**  
Company Secretary  
ACS 36163